## WHAT IS CLAIMED IS:

- 1 1. A method for dynamically adjusting an agenda using a
- computer system, said method comprising:
- 3 receiving a request, the request corresponding to a
- 4 first agenda item from a plurality of agenda items
- 5 included in the agenda;
- 6 retrieving one or more first agenda item attributes
- 7 corresponding to the first agenda item;
- 8 determining whether to adjust one or more of the first
- 9 agenda item attributes based upon the request; and
- adjusting one or more of the first agenda item
- attributes in response to the determination.
- 1 2. The method as described in claim 1 wherein at least
- one of the first agenda item attributes are selected
- from the group consisting of a start time, an end
- 4 time, a progress indicator, a timeslot, a time window,
- 5 and a font property.
- 1 3. The method as described in claim 1 further comprising:
- 2 identifying one or more first agenda item participants
- 3 corresponding to the first agenda item; and
- 4 notifying one or more of the first agenda item
- 5 participants in response to the adjusting.
- 1 4. The method as described in claim 1 further comprising:
- 2 identifying a second agenda item from the plurality of
- 3 agenda items, wherein the second agenda item is
- 4 subsequent to the first agenda item;

- 5 determining whether to change one or more second
- 6 agenda item attributes corresponding to the second
- agenda item in response to the adjusting; and
- 8 changing one or more of the second agenda item
- 9 attributes in response to the determining.
- 1 5. The method as described in claim 1 further comprising:
- 2 detecting that the request is an agenda item order
- 3 change request, the agenda item order change request
- 4 corresponding to a new agenda order;
- 5 analyzing the new agenda order, the analyzing
- 6 including identifying a second agenda item whose
- 7 timeslot requires changing in response to the new
- 8 agenda order;
- 9 changing the second agenda's timeslot in response to
- 10 the analyzing; and
- 11 notifying one or more participants in response to the
- 12 changing.
- 1 6. The method as described in claim 1 further comprising:
- 2 receiving a subscription request from a participant,
- 3 the subscription request associated with an entry
- 4 point that corresponds to the first agenda item;
- 5 selecting the first agenda item;
- 6 notifying the participant in response to the
- 7 selecting; and
- 8 subscribing the participant in response to the
- 9 notifying.

- 1 7. The method as described in claim 1 further comprising:
- 2 modifying a progress indicator based upon the request,
- 3 wherein the modifying corresponds to the progress of
- 4 the first agenda item.
- 1 8. An information handling system comprising:
- one or more processors:
- a memory accessible by the processors;
- 4 one or more nonvolatile storage devices accessible by
- 5 the processors; and
- an agenda management tool for dynamically adjusting an
- agenda, the agenda adjustment tool comprising software
- 8 code effective to:
- 9 receive a request, the request corresponding
- 10 to a first agenda item from a plurality of
- agenda items included in the agenda;
- 12 retrieve one or more first agenda item
- attributes corresponding to the first agenda
- 14 item;

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- determine whether to adjust one or more of
- 16 the first agenda item attributes based upon
- 17 the request; and
- adjust one or more of the first agenda item
- 19 attributes in response to the determination.
  - 9. The information handling system as described in claim
- 8 wherein at least one of the first agenda item
- 3 attributes are selected from the group consisting of a

- 4 start time, an end time, a progress indicator, a
- 5 timeslot, a time window, and a font property.
- 1 10. The information handling system as described in claim
- 8 wherein the software code is further effective to:
- 3 identify one or more first agenda item participants
- 4 corresponding to the first agenda item; and
- 5 notify one or more of the first agenda item
- 6 participants in response to the adjusting.
- 1 11. The information handling system as described in claim
- 8 wherein the software code is further effective to:
- 3 identify a second agenda item from the plurality of
- 4 agenda items, wherein the second agenda item is
- 5 subsequent to the first agenda item;
- determine whether to change one or more second agenda
- 7 item attributes corresponding to the second agenda
- 8 item in response to the adjusting; and
- 9 change one or more of the second agenda item
- 10 attributes in response to the determining.
- 1 12. The information handling system as described in claim
- 8 wherein the software code is further effective to:
- 3 detect that the request is an agenda item order change
- 4 request, the agenda item order change request
- 5 corresponding to a new agenda order;
- 6 analyze the new agenda order, the analyzing including
- 7 identifying a second agenda item whose timeslot
- 8 requires changing in response to the new agenda order;

- 9 change the second agenda's timeslot in response to the
- 10 analyzing; and
- 11 notify one or more participants in response to the
- 12 changing.

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- 1 13. The information handling system as described in claim
- 8 wherein the software code is further effective to:
- 3 receive a subscription request from a participant, the
- 4 subscription request associated with an entry point
- 5 that corresponds to the first agenda item;
- 6 select the first agenda item;
- 7 notify the participant in response to the selecting;
- 8 and
- 9 subscribe the participant in response to the
- 10 notifying.
- 1 14. A computer program product stored on a computer
- 2 operable media for dynamically adjusting an agenda,
- 3 said computer program product comprising:
- 4 means for receiving a request, the request
- 5 corresponding to a first agenda item from a plurality
- of agenda items included in the agenda;
- 7 means for retrieving one or more first agenda item
- 8 attributes corresponding to the first agenda item;
- 9 means for determining whether to adjust one or more of
- 10 the first agenda item attributes based upon the
- 11 request; and
- means for adjusting one or more of the first agenda
- item attributes in response to the determination.

- 1 15. The computer program product as described in claim 14
- 2 wherein at least one of the first agenda item
- 3 attributes are selected from the group consisting of a
- 4 start time, an end time, a progress indicator, a
- 5 timeslot, a time window, and a font property.
- 1 16. The computer program product as described in claim 14
- 2 further comprising:
- 3 means for identifying one or more first agenda item
- 4 participants corresponding to the first agenda item;
- 5 and
- 6 means for notifying one or more of the first agenda
- 7 item participants in response to the adjusting.
- 1 17. The computer program product as described in claim 14
- 2 further comprising:
- means for identifying a second agenda item from the
- 4 plurality of agenda items, wherein the second agenda
- 5 item is subsequent to the first agenda item;
- 6 means for determining whether to change one or more
- 7 second agenda item attributes corresponding to the
- 8 second agenda item in response to the adjusting; and
- 9 means for changing one or more of the second agenda
- item attributes in response to the determining.
- 1 18. The computer program product as described in claim 14
- 2 further comprising:
- means for detecting that the request is an agenda item
- 4 order change request, the agenda item order change
- 5 request corresponding to a new agenda order;

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- 6 means for analyzing the new agenda order, the
- 7 analyzing including identifying a second agenda item
- 8 whose timeslot requires changing in response to the
- 9 new agenda order;
- means for changing the second agenda's timeslot in
- 11 response to the analyzing; and
- means for notifying one or more participants in
- response to the changing.
- 1 19. The computer program product as described in claim 14
- 2 further comprising:
- 3 means for receiving a subscription request from a
- 4 participant, the subscription request associated with
- an entry point that corresponds to the first agenda
- 6 item;
- 7 means for selecting the first agenda item;
- 8 means for notifying the participant in response to the
- 9 selecting; and
- 10 means for subscribing the participant in response to
- 11 the notifying.
- 1 20. The computer program product as described in claim 14
- 2 further comprising:
- 3 means for modifying a progress indicator based upon
- 4 the request, wherein the modifying corresponds to the
- 5 progress of the first agenda item.
- 1 21. A method for dynamically adjusting an agenda using a
- 2 computer system, said method comprising:

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- 3 receiving a request, the request corresponding to a
- 4 first agenda item from a plurality of agenda items
- 5 included in the agenda;
- 6 retrieving one or more first agenda item attributes
- 7 corresponding to the first agenda item, wherein at
- 8 least one of the first agenda item attributes are
- 9 selected from the group consisting of a start time, an
- 10 end time, a progress indicator, a timeslot, a time
- 11 window, and a font property;
- determining whether to adjust one or more of the first
- agenda item attributes based upon the request;
- adjusting one or more of the first agenda item
- attributes in response to the determination;
- 16 identifying one or more first agenda item participants
- 17 corresponding to the first agenda item; and
- notifying one or more of the first agenda item
- 19 participants in response to the adjusting.
- 1 22. A method for dynamically adjusting an agenda using a
- 2 computer system, said method comprising:
- 3 receiving a request, the request corresponding to a
- 4 first agenda item from a plurality of agenda items
- 5 included in the agenda;
- 6 detecting that the request is an agenda item order
- 7 change request, the agenda item order change request
- 8 corresponding to a new agenda order;
- 9 retrieving one or more first agenda item attributes
- 10 corresponding to the first agenda item, wherein at
- least one of the first agenda item attributes are

| 12<br>13             |     | selected from the group consisting of a start time, an end time, a progress indicator, a timeslot, a time  |
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| 14                   |     | window, and a font property;   |
| 15<br>16             |     | determining whether to adjust one or more of the first agenda item attributes based upon the request;  |
| 17<br>18             |     | adjusting one or more of the first agenda item attributes in response to the determination;  |
| 19<br>20<br>21<br>22 |     | analyzing the new agenda order, the analyzing including identifying a second agenda item whose timeslot requires changing in response to the new agenda order; |
| 23<br>24             |     | changing the second agenda's timeslot in response to the analyzing; and  |
| 25<br>26             |     | notifying one or more participants in response to the changing.  |
| 1<br>2               | 23. | An information handling system comprising: one or more processors;   |
| 3                    |     | a memory accessible by the processors;   |
| 5                    |     | one or more nonvolatile storage devices accessible by the processors; and  |
| 6                    |     | an agenda management tool for dynamically adjusting an   |
| 7<br>8               |     | agenda, the agenda adjustment tool comprising software code effective to:  |
| 9                    |     | receive a request, the request corresponding   |
| 10                   |     | to a first agenda item from a plurality of   |
| 11                   |     | agenda items included in the agenda;   |

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| 12 |     | retrieve one or more first agenda item                |
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| 13 |     | attributes corresponding to the first agenda          |
| 14 |     | item, wherein at least one of the first               |
| 15 |     | agenda item attributes are selected from the          |
| 16 |     | group consisting of a start time, an end              |
| 17 |     | time, a progress indicator, a timeslot, a             |
| 18 |     | time window, and a font property;                     |
| 19 |     | determine whether to adjust one or more of            |
| 20 |     | the first agenda item attributes based upon           |
| 21 |     | the request;  |
| 22 |     | adjust one or more of the first agenda item           |
| 23 |     | attributes in response to the determination;          |
| 24 |     | identify one or more first agenda item                |
| 25 |     | participants corresponding to the first               |
| 26 | •   | agenda item; and                                      |
| 27 |     | notify one or more of the first agenda item           |
| 28 |     | participants in response to the adjusting.            |
| 1  | 24. | A computer program product stored on a computer       |
| 2  |     | operable media for dynamically adjusting an agenda,   |
| 3  |     | said computer program product comprising:             |
| 4  |     | means for receiving a request, the request            |
| 5  |     | corresponding to a first agenda item from a plurality |
| 6  |     | of agenda items included in the agenda;               |
| 7  |     | means for retrieving one or more first agenda item    |

attributes corresponding to the first agenda item,

start time, an end time, a progress indicator, a

attributes are selected from the group consisting of a

wherein at least one of the first agenda item

timeslot, a time window, and a font property;

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- 13 means for determining whether to adjust one or more of 14 the first agenda item attributes based upon the 15 request; 16 means for adjusting one or more of the first agenda 17 item attributes in response to the determination; 18 means for identifying one or more first agenda item 19 participants corresponding to the first agenda item; 20 and 21 means for notifying one or more of the first agenda 22 item participants in response to the adjusting. A computer program product stored on a computer 1 25. 2 operable media for dynamically adjusting an agenda, 3 said computer program product comprising: means for receiving a request, the request 4 5 corresponding to a first agenda item from a plurality 6 of agenda items included in the agenda; 7 means for detecting that the request is an agenda item 8 order change request, the agenda item order change 9 request corresponding to a new agenda order; 10 means for retrieving one or more first agenda item
- attributes corresponding to the first agenda item,
  wherein at least one of the first agenda item
  attributes are selected from the group consisting of a
  start time, an end time, a progress indicator, a
  timeslot, a time window, and a font property;
- means for determining whether to adjust one or more of the first agenda item attributes based upon the

18 request;

| 19 | means for adjusting one or more of the first agenda  |
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| 20 | item attributes in response to the determination;    |
| 21 | means for analyzing the new agenda order, the        |
| 22 | analyzing including identifying a second agenda item |
| 23 | whose timeslot requires changing in response to the  |
| 24 | new agenda order;                                    |
| 25 | means for changing the second agenda's timeslot in   |
| 26 | response to the analyzing; and                       |
| 27 | means for notifying one or more participants in      |
| 28 | response to the changing.                            |